

Information that an employer needs to ascertain employee's eligibility for Govt-Paid Leave Schemes

Information Required	GPML	GPCL	ECL	GPPL	SPL	GPAL
1) Name of employee	✓	✓	✓	✓	✓	✓
2) NRIC no./ FIN no. of employee	✓	✓	✓	✓	✓	✓
3) Citizenship of employee	✓			✓		✓
4) Name of spouse	✓			✓	✓	
5) NRIC no./ FIN no. of spouse	✓			✓	✓	
6)Citizenship of Spouse	✓			✓		✓
7) Marital Status	✓			✓	✓	✓
8) Date of Marriage	✓			✓	✓	✓
9) Name of qualifying child	✓	✓	✓	✓	✓	✓
10) Birth Certificate no./ Singapore Citizenship certificate no. of qualifying child	✓	✓	✓	✓	✓	✓
11) Citizenship of child	✓	✓	✓	✓	✓	✓
12) Date of birth of qualifying child	✓	✓	✓	✓	✓	✓
13) Confinement order of qualifying child	✓					

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14) Name(s) of other child/ children that the employee had given birth to	✓					
15) Birth Certificate no. of other child/children that the employee had given birth to	✓					
16) Date of Singapore citizenship obtained for qualifying child (if applicable)	✓	✓	✓	✓	✓	✓
17) Stillbirth certificate no. for current confinement (if applicable)	✓			✓	✓	
18) Date of Petition to Court for adoption				✓		✓
19) Date of In-Principle Approval for Dependant's Pass				✓		✓
20) Wife's employer details					✓	
21) Wife's start date of employment					✓	
22) Date(s) which the employee intends to take the leave	✓	✓	✓	✓	✓	✓

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Information Required	GPML	GPCL	ECL	GPPL	SPL	GPAL
23) Declaration to state that wife is eligible for GPML					✓	
24) Declaration that wife consented to sharing of the leave					✓	
25) Declaration of leave taken under previous employer (if applicable)		✓	✓			
26) Declaration that employee is eligible for the leave	✓	✓	✓	✓	✓	✓